

Transition Workbook



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About my new school

What is it called?

What is the address?

What times do I have to be at school?

Who is the headteacher?

Who is my tutor?

Who is my head of year or house?

Who are the Special Needs staff?

How many children go there?

Which of my friends are going there?

Take a photo of your new school and put it here:

How to get to my new school

Use this space to draw or record how you will get to school every day (it could be a map, photos, instructions).

What do I do if I am late for school?

Plan of my school

Secondary schools are very big. Attach a plan of your school on this page. You will have lessons with lots of different teachers depending on what you are learning. As you find out things about your new school add the details to the next page.

Which room is your tutor room?

Where will you eat lunch?

Where are your lessons?

English

Maths

Science

ICT

PE

History

Geography

DT

RE

PSHE

Citizenship

Study Skills

School corridors can be very noisy and busy, is there a safe space you can go to if you need to?

What happens if you get lost in your new school?

Timetables

Because secondary schools have lots of different teachers, you will be given a timetable telling you what time you have to be in each subject. Sometimes these are the same every week, but in some schools they have timetables for two weeks at a time.

Does your new school have the same timetable every week or two weeks?

How long are your lessons?

How long are your break and lunchtimes?

When is your favourite lesson?

Put your timetable here when you get it.

Equipment I need

In secondary school you will need to take your own stationary with you. This will include pens, pencils, rubbers and pencil sharpeners. It will not normally include special equipment for some subjects, like paint brushes, but for lessons like PE you will need to bring your PE kit. Some teachers will lend you books, called textbooks, which you need to bring to their lessons. You can use your timetable to help you know what to take into school.

Make a list or draw a picture of the things you will need in your pencil case.

If you get given any special equipment to bring into school for your lessons write it here:

English

Maths

Science

ICT

PE

History

Geography

DT

RE

PSHE

Citizenship

Study Skills

If you forget some equipment then tell your tutor in the morning.

School Uniform

Secondary schools, like primary schools have school uniforms. Write, draw or take a photo of what your new school uniform will look like.

Where to sit in a lesson

In secondary schools children often get to choose where to sit. This can be very confusing for some children as sometimes they want to sit with their friends and sometimes they want to sit where they know they can work well.

Think about what helps you learn in a lesson? You may like to ask your teachers.

School rules

All schools have rules for behaviour. In secondary schools there are often lots more of them.

See if you can find out the main rules for your new school.

When we break the rules we say sorry and normally have a consequence. What happens if you break the rules at your new school?

Children from other schools

There will be lots of children coming from different schools to your new school.

Try and find out what other schools children will come from?

Write here who will be in your class from your primary school?

Making friends

Because we meet new people from different schools, we often make new friends. They will have come from primary schools like yours and will be just as scared. When you meet them try to say hello and tell them something about what you have found out.

It is scary meeting new people. Think of some things you could say to them?

Often when we speak to new friends we tell them things we like. Write some things you would say.

Homework

At secondary school we have to do some school work at home or in a club. You may have started doing this in your primary school. Normally you will be given a homework diary to write the lesson and what the teacher wants you to do. Make sure you fill this in whenever you get given homework.

Homework checks that you understand the lessons so it is important that you know what to do. If you don't understand what you need to do ask your subject teacher.

Find out how much homework you will get?

Does your school have a homework club?

Adults at my new school

Use this page to put photos of new adults you need to remember.

Is there anything else?

Is there anything else you would like to know about your school? Write your questions here.

Have we left something out of this transition book or do you think it is really brilliant? Ask an adult to email us at info@rootofit.com to tell us.